

28 March 2008

Dear Councillor

RISK MANAGEMENT STEERING GROUP

A meeting of the Risk Management Steering Group will be held in the Chairman's Office at the Council Offices, London Road, Saffron Walden, on Monday 7 April 2008 at 6.15 pm.

Yours faithfully

JOHN MITCHELL

Interim Chief Executive

A G E N D A

- 1 Apologies for absence and declarations of interest.
- 2 Minutes of the meeting held on 4 December 2007 (attached).
- 3 Business arising.
- 4 Review of the composition of the Steering Group.
- 5 Review of Corporate Risk Register 2007-09 and monitoring programme (to follow).
- 6 Operational Risk Register monitoring 2008-09 (to follow).
- 7 Partnership Risk Assessment update (to follow).
- 8 Health and Safety update.
- 9 Business continuity update.
- 10 Date of next meeting.
- 11 Any other business that the Chairman considers to be urgent.

To: Councillors R Clover and **R Sherer**.

Also to:- R Auty, D Bradley, S Bronson, A Clarke, M Leong, L Lipscombe, R Millership, M Perry, G Smith and A Webb.

Lead Officer: Sheila Bronson

Committee Officer: Rebecca Procter